

**CCSW8304 Ministering to Persons in Crisis**  
**New Orleans Baptist Theological Seminary**  
**Division of Church Community Ministries**  
**Nov 14-16, 2023; Tue 1-9 pm Wed/Thur 8-4 pm CST**  
**New Orleans**

**Professor:** Jeffery Nave, PhD, LPC-S, LMFT-S, NCC; Professor of Counseling

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**Mission Statement**

New Orleans Baptist Theological Seminary and Leavell College prepare servants to walk with Christ, proclaim His truth, and fulfill His mission.

**Course Description**

The purpose of the seminar is to equip ministers to actively assist persons in crisis. Among the crises that will be addressed are divorce, death, child abuse, neglect, adoption, children with special needs, miscarriages, infertility, abortion, drug abuse, domestic violence, alcoholism, substance abuse, and addictions.

**Student Learning Outcomes**

When students have completed this seminar, they should be able to:

1. Identify basic guiding principles for ministering to persons in crisis at varying developmental levels.
2. Develop an awareness of crises frequently experienced by persons in ministries.
3. Explore the possible roles of the church in ministering to individuals in crisis.
4. Present a ministry plan, appropriate for use in the local church that addresses a particular crisis situation.
5. Demonstrate an ability to implement the basic guiding principles for ministering to persons in crisis.

**Textbooks**

Cavaiola, Alan A., and Joseph E. Colford. *Crisis Intervention: A Practical Guide*. Los Angeles: SAGE, 2018.

Floyd, Scott. *Crisis Counseling: A Guide for Pastors and Professionals*. Grand Rapids, MI: Kregel, 2008.

Wright, H. Norman. *The Complete Guide to Crisis and Trauma Counseling: What to Do and Say When It Matters Most*. Minneapolis, MN: Bethany House, 2011.

Zustiak, Gary B. *Intensive Care: A Manual for Nonprofessionals Who Work with Hurting and Broken Youth*, 2017. Kindle.

## **Course Requirements**

### *Pre-Seminar Assignments*

1. Annotated Analysis. Each student will read the four required textbooks, **plus** three books of the student's choice on the presentation topic in assignment #2, and submit a typed (single spaced) annotated analysis of 1-2 pages per book. Format: **a.** bibliographical entry; **b.** a brief summary of the book; **c.** one (or more) helpful feature(s) of the book concerning crises that people may experience; **d.** one (or more) helpful feature(s) of the book concerning ministering to people in crises; **e.** one (or more) weaknesses of the book and recommendations for improvement.

Note: The Annotated Analysis is due on the first day of the seminar (**Nov. 14, 1:00 p.m.**).

2. Crisis Presentation. Each person is to develop a presentation, 40-45 minutes in length (exclusive of class discussion time), on a crisis facing persons in the twenty-first century. Students should prepare presentation slides and handouts for the class. Guiding a discussion and responding to questions by other members in the seminar is also expected; the discussion time will be approximately 15 minutes. Presentations should be well organized with clearly stated objectives. Each student should compile a list of resources (at least 20) related to the presentation topic. The presentation slides (in pdf), the handouts, and list of resources should be posted on Canvas by **Nov. 11, 11:59 p.m.** [Note: Presentation and discussion lengths may be adjusted by the professor depending upon class size.]

The topic of each student's presentation should be approved by the professor. Email Dr. Nave, [jnave@nobts.edu](mailto:jnave@nobts.edu), with two possible topics no later than **September 15**. Topics will be approved on a first come, first served basis.

### *During the Seminar Assignments*

3. Attendance/Participation. Each student is expected to attend and participate fully in the entire seminar. Because of the limited amount of class time, please plan to arrive on time and stay for the duration of the seminar.

4. Textbook Discussion. Each student will lead a discussion on assigned portions of the textbooks. Assignments will be made by September 15 and will depend upon the number of students in the class.

5. Presentation/Discussion. Each student will present the approved topic and guide the subsequent discussion.

### *Post-Seminar Assignment*

6. Ministry Plan. Each student will develop a paper detailing a ministry plan addressing an identified crisis facing persons in his/her church or ministry context. The paper should include an overview of the crisis within the ministry context and a specific plan for ministering to persons experiencing the crisis. The paper should be written in a Turabian style format with a title page, table of contents, introduction, body of the paper, conclusion, and a selected bibliography (12-15 resources). The body of the paper should be 15 pages, double-spaced. **Due date: Dec. 4, 11:59 p.m.** **Submit on Canvas and email to [pgarrett@nobts.edu](mailto:pgarrett@nobts.edu).**

The Ministry Plan will be evaluated by the Writing Assessment Coordinator for re: grammar, writing style, and Turabian formatting. Please email the assignment in a Word document to [pgarrett@nobts.edu](mailto:pgarrett@nobts.edu). The Coordinator will evaluate the document by inserting comments and email the edited document back to the student. After revising and correcting the assignment, the student should upload the revised assignment to Canvas. Revised papers are due one week from the date the Writing Assessment Coordinator returns the student's paper.

### **Course Evaluation**

Assignment	Percentage of Grade	Directed Study Students
Annotated Analysis/Reading Assignments	20%	30%
Textbook Discussion	10%	
Presentation	40%	40%
Ministry Plan	30%	30%

### **Course Policies**

#### **Technical Assistance**

For assistance regarding technology, consult ITC at (504)816-8180, or the following websites: 1. [Selfserve@nobts.edu](mailto:Selfserve@nobts.edu) - Email for technical questions/support requests with the [Selfserve.nobts.edu](http://Selfserve.nobts.edu) site (Access to online registration, financial account, online transcript, etc.) 2. [CanvasHelpDesk@nobts.edu](mailto:CanvasHelpDesk@nobts.edu) - Email for technical questions/support requests with the NOBTS Canvas Learning Management System [NOBTS.Canvas.com](http://NOBTS.Canvas.com). 3. [ITCSupport@nobts.edu](mailto:ITCSupport@nobts.edu) - Email for general technical questions/support requests. 4. [www.NOBTS.edu/itc/](http://www.NOBTS.edu/itc/) - General NOBTS technical help information is provided on this website.

#### **Policy on Late Assignments**

All work is due on the assigned day and at the assigned time. The grade for late assignments will automatically be reduced by 10 points. **Assignments that are over one week late will not be accepted.**

### **Academic Policies**

Academic policies related to absences, examinations, and other topics can be found in the *New Orleans Baptist Theological Seminary Academic Catalog*.

#### **Academic Honesty Policy**

All graduate and undergraduate NOBTS students, whether on-campus, internet, or extension center students, are expected to adhere to the highest Christian standard of honesty and integrity when completing academic assignments for all courses in every delivery system format. The Bible provides our standard for academic integrity and honesty. This standard applies whether a student is taking tests, quizzes, exams, writing papers, completing Discussion Boards, or any other course requirement.

### **Netiquette**

Appropriate Online Behavior. Each student is expected to demonstrate appropriate Christian behavior when working online on Discussion Boards or whenever interaction occurs through web, digital, or other electronic medium. The student is expected to interact with others students in a fashion that will promote learning and respect for the opinions of others in the course. A spirit of Christian charity is expected at all times in the online environment.

### **Plagiarism on Written Assignments**

NOBTS has a no tolerance policy for plagiarism. Plagiarism in certain cases may result in expulsion from the seminary. See the NOBTS Student Handbook for definition, penalties, and policies associated with plagiarism.

### **Emergency Plan**

In the event of a hurricane or other emergency, go to the seminary web site for information: [www.nobts.edu](http://www.nobts.edu). Also, students should use Canvas to follow any announcements that may be posted. Students should ensure their current email address is updated on Canvas.

### **Academic Integrity**

Each student is responsible for the academic integrity of his/her work. The following are examples of violations of academic integrity: cheating on an exam, plagiarism, turning in work done by someone else, and submitting a paper which has been submitted in another class. These and other violations of academic integrity may result in failure of the course.

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### **Course Schedule**

November 14, 1-9 Introduction, Book Presentations

November 15, 8-4 Crisis Presentations/Discussion

November 16, 8-4 Crisis Presentations/Discussion, Conclusion

### **Selected Bibliography**

Adams, Chris. *Women Reaching Women in Crisis: Ministry Handbook*. Nashville, TN: Lifeway, 2009.

Arent, Ruth P. *Helping Children Grieve*. Fredonia, WI: Champion Press, 2005.

Beckmann, Roberta. *Children Who Grieve: A Manual for Conducting Support Groups*. Holmes Beach, FL: Learning Publications, 2000.

Berman, Alan. "Risk Assessment, Treatment Planning, and Management of the At-Risk-for Suicide Client." *Family Therapy* 5, no. 4 [July/August 2006]: 12-15.

Bode, Janet, and Stanley Mack. *For Better, For Worse: A Guide to Surviving Divorce for Preteens and Their Families*. New York: Simon and Schuster Books for Young Readers, 2001.

Butler, Ian. *Divorcing Children: Children's Experience of Their Parents' Divorce*. New York: Jessica Kingsley, 2003.

Clinton, Tim, Archibald Hart, and George Ohlschlager, eds. *Caring for People God's Way: Personal and Emotional Issues, Addictions, Grief, and Trauma*. Nashville, TN: Nelson, 2006.

Collins, Gary. *Christian Counseling: A Comprehensive Guide*. 3rd ed. Nashville, TN: Thomas Nelson, 2007.

Collins, Margaret. *It's OK to Be Sad: Activities to Help Children Aged 4 to 9 to Manage Loss, Grief, or Bereavement*. Thousand Oaks, CA: Sage Publications, 2005.

Coloroso, Barbara. *Parenting Through Crisis: Helping Kids in Times of Loss, Grief, and Change*. New York: HarperCollins, 2000.

Danielson, Thay, Pat Lucas, Rose Malinowski, and Sharon Pittman. "Set Free Ministries: A Comprehensive Model for Domestic Violence Congregational Interventions." *Social Work & Christianity*, 36 (2009): 480-493.

Doka, Kenneth J., ed. *Living With Grief: Children, Adolescents, and Loss*. Philadelphia, PA: Brunner/Mazel, 2000.

Dudley, John. *When Grief Visits School: Organizing a Successful Response*. Minneapolis: Educational Media Corp., 2003.

Emery, Robert E. *The Truth About Children and Divorce: Dealing With the Emotions So You and Your Children Can Thrive*. New York: Penguin, 2006.

Feinberg, John S. *When There Are No Easy Answers: Thinking Differently about God, Suffering, and Evil*. Grand Rapids, MI: Kregel, 2016.

Floyd, Scott. *Crisis Counseling: A Guide for Pastors and Professionals*. Grand Rapids, MI: Kregel, 2008.

Goldman, Linda. *Children Also Grieve: Talking About Death and Healing*. Philadelphia: Jessica Kingsley Publishers, 2006.

Greeman, James T. *What Happened to My World? Helping Children Cope with Natural Disaster and Catastrophe*. Watertown, MA: Comfort for Kids, 2005.

Grollman, Earl A., and Joy Johnson. *A Complete Book About Death for Kids*. Omaha, NE: Centering Corporation, 2006.

- Hanson, Adolf. *Responding to Loss: A Resource for Caregivers*. Amityville, New York: Baywood Publishing Co. Inc., 2004.
- Hargrave, Terry D. "Forgiveness and Reconciliation After Infidelity." *Family Therapy* 7, no. 2 [March/April 2008]: 30-33.
- Henline, H. Branden and Michael D. Howard. "Understanding and Treating Cyber-Betrayal." *Family Therapy* 7, no. 2 [March/April 2008]: 25-29.
- Hoinacki, Lee. *Dying Is Not Death*. Eugene, OR: Resource Publications, 2006.
- Hover, George. *What Happens When I Die?* Nashville: Abingdon Press, 2004.
- Hsu, Albert Y. *Grieving a Suicide*. Downers Grove, Illinois: Intervarsity Press, 2002.
- Huggins, Kevin D. *Friendship Counseling: Jesus' Model for Speaking Life-Words to Hurting People*. Colorado Springs, CO: NavPress, 2003.
- Jeffreys, J. Shep. *Helping Grieving People – When Tears are not Enough: A Handbook for Care Providers*. 2nd ed. New York: Routledge, 2011.
- Keough, Patti, and Janet Sieff. *Remembering Our Baby: A Workbook for Children Whose Brother or Sister Die Before Birth*. Omaha, NE: Centering Corp., 2001.
- Kesling, Gary. "Antidepressants, Teen Suicide and 'Black Box Warnings.'" *Family Therapy* 5, no. 4 [July/August 2006]: 24-30.
- Kotria, Kimberly. "Domestic Minor Sex Trafficking in the United States." *Social Work*, 55 no. 2 (2010): 181-188.
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- Laszloffy, Tracey. "The Hidden Effects of Family Violence on Children." *Family Therapy* 6, no. 3 [May/June 2007]: 16-19.
- Lund, Dale A., ed. *Men Coping with Grief*. Amityville, New York: Baywood Publishing Co., 2001.
- Mace, Nancy L., and Peter V. Rabins. *The 36-Hour Day: A Family Guide to Caring for Parents with Alzheimer's Disease, Related Dementing Illnesses, and Memory Loss in Later Life*. Baltimore, MD: The Johns Hopkins University Press, 1981.
- McMinn, Mark. *Sin and Grace in Christian Counseling: An Integrative Paradigm*. Downers Grove, IL: IVP Academic, 2008.
- Miller, J. Bobbi and Andrew S. Brimhall. "Gender Biases and Infidelity." *Family Therapy* 7, no. 2 [March/April 2008]: 16-19.
- O'Connor, Joey. *Children and Grief: Helping Your Child Understand Death*. Grand Rapids, MI:

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- Schmutzer, Andrew, ed. *The Long Journey Home: Understanding and Ministering to the Sexually Abused*. Eugene, OR: Wipf and Stock, 2011.
- Shaw, Toby. "The Impact of Suicide on the Family: Grief and Loss." *Family Therapy* 5, no. 4 [July/August 2006]: 18-23.
- Sphar III, Asa R., and Argile Smith. *Helping Hurting People: A Handbook on Reconciliation Focused Counseling and Preaching*. Lanham, MD: University Press of America, 2003.
- Straussner, Shulamith Lala Ashenberg, ed. *Clinical Work with Substance-abusing Clients*. New York: Guilford, 2006.
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- Weaver, Andrew J., Laura T. Flannelly, and John D. Preston. *Counseling Survivors of Traumatic Events: A Handbook for Pastors and Other Helping Professionals*. Nashville: Abingdon Press, 2003.
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